

Wolfhampcote Parish Council

Thursday 16th July 2026 - Flecknoe Village Hall – 8pm

**To members of the council: You are hereby summoned to attend a meeting of
Wolfhampcote Parish Council**

Please inform your clerk on 07539 627632 if you will not be able to attend

AGENDA

1	APOLOGIES FOR ABSENCE	
2	DECLARATION OF INTEREST	
3	MINUTES OF THE LAST MEETING To agree the minutes of the meeting held on 7 th May 2026	
4	MATTERS ARISING	
	Dark Lane ditching spoil	HK
	Verge mowing complaint (COMPR2169)	KP
	Ownership of overhanging tree at Manor House	DA/SH
	Tree pruning at back of Rowan House	SH
	Parish bins invoices	HK
	Data protection officer	KP
	Overflow of water from ditch in Bush Hill Lane	SH
	Induction pack for new councillors	KP
	Signing of annual governance statement 2025/26	KP
	Updates to asset register	JL
	WPC site to be updated with annual accounts	KP
	Invite Highways to tour another area of village	SH
	Walk Sawbridge bridge paths to confirm if opened	SH
	Write to local MP re. agreed neighbourhood governance proposal	KP
	Submit ACV for Old Olive Bush	DA
	Obtain quotes for replacing bench outside church	JL

	Set up session to go through setting up gov. email accounts	SH																					
5	OPEN FORUM to members of the public																						
6	COUNCILLOR KEELING UPDATES																						
7	PLANNING MATTERS <table border="1"> <thead> <tr> <th></th><th>Planning Details</th><th>Status</th></tr> </thead> <tbody> <tr> <td>R25/0967 Manor Farm, Flecknoe</td><td>Construction of a new annex – appeal lodged 13/3/26</td><td>Refused</td></tr> <tr> <td>R25/1059 Hillcrest House, Flecknoe</td><td>Single self-build dwelling with ancillary carers accommodation</td><td>Consultation carried out</td></tr> <tr> <td>R25/0965 1 Old Station Cottages</td><td>Proposed construction of an agricultural building</td><td>Application valid</td></tr> <tr> <td>R26/0274 Bates Farm</td><td>Retrospective application for the retention of a mobile home at Bates Farm, for a temporary period of five years.</td><td>Withdrawn by agent</td></tr> <tr> <td>R26/0452 Bates Farm</td><td>Certificate of Lawfulness (existing) - continued use of the premises as a residential dwelling Planning officer has agreed WPC response on 17/7/26</td><td>Application valid</td></tr> <tr> <td>R26/0517 Nethercote Barn</td><td>Erection of a first floor extension Planning officer has agreed WPC response on 17/7/26</td><td>Consultation carried out.</td></tr> </tbody> </table>		Planning Details	Status	R25/0967 Manor Farm, Flecknoe	Construction of a new annex – appeal lodged 13/3/26	Refused	R25/1059 Hillcrest House, Flecknoe	Single self-build dwelling with ancillary carers accommodation	Consultation carried out	R25/0965 1 Old Station Cottages	Proposed construction of an agricultural building	Application valid	R26/0274 Bates Farm	Retrospective application for the retention of a mobile home at Bates Farm, for a temporary period of five years.	Withdrawn by agent	R26/0452 Bates Farm	Certificate of Lawfulness (existing) - continued use of the premises as a residential dwelling Planning officer has agreed WPC response on 17/7/26	Application valid	R26/0517 Nethercote Barn	Erection of a first floor extension Planning officer has agreed WPC response on 17/7/26	Consultation carried out.	
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8	VILLAGE HALL UPDATE																						
9	RECREATION AND CRICKET FIELD UPDATE																						
10	HIGHWAYS UPDATE																						
11	FOOTPATHS UPDATE																						
12	ENVIRONMENT Allotments Martyn's Law Neighbourhood watch Sawbridge Green mowing Events – Home produce show risk assessment																						
13	PARISH MAINTENANCE Street lighting – solar update Sawbridge and Flecknoe telephone box repairs																						

	Bench outside church	
14	CORRESPONDENCE 11/5/26 Letter sent to owners of Old Olive Bush informing them of WPC intent to submit nomination for ACV 13/5/26 Dark Lane drainage 14/5/26 Letter received requesting information from WPC meeting re ACV 2/6/2026 Letter sent providing information requested 19/6/2026 Flytipping by old railway line	
15	FINANCE Bank reconciliation Expenditure summary report	
16	CLERK's update Dropbox Minutes have been updated to include page numbering, signing at end of each page and end of document Agenda to be signed and updated by clerk when issued WPC must hold an annual parish meeting (between 1/3/xx and 1/6/xx) and an annual parish council meeting Safeguarding policy review – issued to councillors Items missing from website – issued to councillors Clerks training – part 3 Update of village groups on website	
17	AOB	
18	ITEMS for Next Agenda	

Karen Payne

Clerk to Wolfhampcote Parish Council

Date: 9th July 2026