

Wolfhampcote Parish Council

Thursday 10th September 2026 - Flecknoe Village Hall – 8pm

**To members of the council: you are hereby summoned to attend a meeting of
Wolfhampcote Parish Council**

Please inform your clerk on 07539 627632 if you will not be able to attend

AGENDA

1	APOLOGIES FOR ABSENCE	
2	DECLARATION OF INTEREST	
3	MINUTES OF THE LAST MEETING To agree the minutes of the meeting held on 16 th July 2026	
4	MATTERS ARISING	
	Verge mowing complaint (COMPR2169)	KP
	Ownership of overhanging tree at Manor House	DA/SH
	Parish bins invoices	HK
	Data protection officer	KP
	Overflow of water from ditch in Bush Hill Lane	SH
	Walk Sawbridge bridge paths to confirm if opened	SH
	Devolution to be added as an agenda item	KP
	Old Olive Bush – asset of community value	DA
	Replacement of two benches	JL
	Set up session to go through setting up gov. email accounts	SH
	Confirm with WALC responsibility of WPC re parishioner cameras on surrounding property/public roads	KP
	Submit comment on planning application R25/0452 Bates Farm	KP
	Produce show risk assessment – notify Bob Butcher of WPC approval	KP
	Intended expenditure – discuss with JL	KP
	Diary discussion with CM in March re annual parish meeting/annual parish council meeting	KP

	Safeguarding policy review: upload re-approved document to website and diarise one year review	KP															
	Discuss items missing from website with JL	KP															
	Clerk's training (part 3): KP to write up	KP															
	Update village groups on website	KP															
5	OPEN FORUM to members of the public																
6	COUNCILLOR KEELING UPDATES																
7	PLANNING MATTERS <table border="1"> <thead> <tr> <th></th><th>Planning Details</th><th>Status</th></tr> </thead> <tbody> <tr> <td>R25/1059 Hill-crest House, Flecknoe</td><td>Single self-build dwelling with ancillary carers accommodation</td><td>Consultation carried out</td></tr> <tr> <td>R25/0965 1 Old Station Cottages</td><td>Proposed construction of an agricultural building</td><td>Updates required</td></tr> <tr> <td>R26/0452 Bates Farm</td><td>Certificate of Lawfulness (existing) - continued use of the premises as a residential dwelling WPC responded with comment 17/7/26</td><td>Application valid</td></tr> <tr> <td>R26/0517 Nethercote Barn</td><td>Erection of a first floor extension WPC responded with comment 17/7/26</td><td>Updates required</td></tr> </tbody> </table>		Planning Details	Status	R25/1059 Hill-crest House, Flecknoe	Single self-build dwelling with ancillary carers accommodation	Consultation carried out	R25/0965 1 Old Station Cottages	Proposed construction of an agricultural building	Updates required	R26/0452 Bates Farm	Certificate of Lawfulness (existing) - continued use of the premises as a residential dwelling WPC responded with comment 17/7/26	Application valid	R26/0517 Nethercote Barn	Erection of a first floor extension WPC responded with comment 17/7/26	Updates required	
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8	VILLAGE HALL UPDATE																
9	RECREATION AND CRICKET FIELD UPDATE Maintenance of pavilion, toilets and equipment cover																
10	HIGHWAYS UPDATE Road down to Boundary Farm																
11	FOOTPATHS UPDATE Via Beata sign - Sawbridge Green Repairs beyond Murray's																
12	ENVIRONMENT Allotments Martyn's Law Neighbourhood watch Events – Fireworks Night Risk Assessment – WPC to review and provide approval																

13	PARISH MAINTENANCE Street lighting – solar update Sawbridge and Flecknoe telephone box repairs Two bench replacements	
14	CORRESPONDENCE 11/8/26 Letter received from RBC confirming successful application of Old Olive Bush as ACV (Asset of Community Value) Access agreement for properties adjacent to the recreation field	
15	FINANCE Bank reconciliation Expenditure summary report Planned expenditure	
16	CLERK's update IT Policy – yearly review and approval Clerks training – part 3 Update of village groups on website	
17	DEVOLUTION	
18	AOB	
19	ITEMS for Next Agenda	

Karen Payne

Clerk to Wolfhampcote Parish Council

Date: 3rd September 2026