

Wolfhampcote Parish Council

Thursday 5th March 2026 - Flecknoe Village Hall – 8pm

**To members of the council: You are hereby summoned to attend a meeting of
Wolfhampcote Parish Council**

Please inform your clerk on 07539 627632 if you will not be able to attend

AGENDA

1	APOLOGIES FOR ABSENCE	
2	DECLARATION OF INTEREST	
3	MINUTES OF THE LAST MEETING To agree the minutes of the meeting held on 8 th January 2026	
4	CO-OPTION OF COUNCILLOR	
5	MATTERS ARISING	
	Verge mowing complaint has been logged with RBC (COMLR2169) and sent to the chief officer of Leisure and Wellbeing copying in chief exec of RBC as advised by Dale Keeling (DK).	KP
	20 mph sign – confirm rules around where these can be placed – KP to chase Dale Keeling for update although the meeting felt a 20mph limit would not reduce road risk, as this speed is still excessive at the high risk points in the village.	KP
	Overhanging tree by The Manor House to be checked with Highways on next visit. AB advised that Highways have confirmed it is Diane and Neil Aldersley’s tree however he is not sure that this is agreed. AB to confirm status.	AB
	Tree pruning at back of Rowan House – Forestry/Highways have not agreed whose responsibility this is. AB to document issue for KP to send on the DK asking for advice on next steps.	AB/ KP
	Update on when footpath with the two closed bridges will reopen. HK had logged and will chase.	HK
	Gritting bins – produce proposal for approval at next meeting.	AB
	Steps off old railway line heading down to Staverton need repair. HK to log.	HK
	Neighbourhood Watch – no update. KP to request for next meeting.	KP
	Outside light by Pippins. JL to chase for an update.	JL
	Parish working party - understand what needs doing and propose a date.	DA
	Complaint re shooting – guidance from DK re next steps.	KP
	Parish bins invoices.	HK
	Data Protection Officer – clarify what this requires the clerk to be responsible for.	KP
	Risk Assessment – JL has circulated to all councillors for review and agreement at next meeting.	ALL

	Financial audit digital and data compliance – to be moved to next meeting.	KP																		
6	OPEN FORUM to members of the public																			
7	COUNCILLOR KEELING UPDATES																			
8	PLANNING MATTERS																			
	<table border="1"> <thead> <tr> <th></th> <th>Planning Details</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>R25/0967 Manor Farm, Flecknoe</td> <td>Construction of a new annex</td> <td>Refused</td> </tr> <tr> <td>R25/1059 Hillcrest House, Flecknoe</td> <td>Single self-build dwelling with ancillary carers accommodation</td> <td>Consultation carried out</td> </tr> <tr> <td>R25/1092 Bates Farm, Flecknoe</td> <td>Variation of conditions 1 and 2 of R12/0358 (timber cabin) for continued use</td> <td>Withdrawn by applicant/agent</td> </tr> <tr> <td>R25/0965 1 Old Station Cottages</td> <td>Proposed construction of an agricultural building</td> <td>Application valid</td> </tr> <tr> <td>R25/0967 Gate Farm, Wolfhampcote Lane</td> <td>Two storey side extension, an infill extension to the rear and a single storey rear extension</td> <td>Consultation carried out (feedback required by 9/3/26)</td> </tr> </tbody> </table>		Planning Details	Status	R25/0967 Manor Farm, Flecknoe	Construction of a new annex	Refused	R25/1059 Hillcrest House, Flecknoe	Single self-build dwelling with ancillary carers accommodation	Consultation carried out	R25/1092 Bates Farm, Flecknoe	Variation of conditions 1 and 2 of R12/0358 (timber cabin) for continued use	Withdrawn by applicant/agent	R25/0965 1 Old Station Cottages	Proposed construction of an agricultural building	Application valid	R25/0967 Gate Farm, Wolfhampcote Lane	Two storey side extension, an infill extension to the rear and a single storey rear extension	Consultation carried out (feedback required by 9/3/26)	
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9	VILLAGE HALL UPDATE																			
10	RECREATION AND CRICKET FIELD UPDATE																			
11	HIGHWAYS UPDATE																			
12	FOOTPATHS UPDATE																			
13	ENVIRONMENT Allotments Martyn's Law Neighbourhood watch Events																			
14	PARISH MAINTENANCE Street lighting - Solar update - Outside light by Pippins Sawbridge and Flecknoe telephone box repairs Parish working party																			
15	CORRESPONDENCE Severn Trent response																			
16	FINANCE Bank reconciliation Expenditure summary report Risk assessments FOR APPROVAL																			

	<ul style="list-style-type: none"> - Wolfhampcote Risk Assessment 2026 - Financial Risk Assessment <p>Policies FOR APPROVAL</p> <ul style="list-style-type: none"> - Wolfhampcote Standing Orders 2026 - Financial Regulations <p>Financial audit digital and data compliance (from SAPP report 2025)</p>	
17	<p>AOB</p> <p>Planning update (DA)</p> <p>Planning – feedback not visible on website (KP)</p> <p>Induction pack for new councillors (KP)</p> <p>Asset Register (KP)</p> <p>Standing orders updates(KP)</p> <p>WALC – Standing orders on WPC website (KP)</p>	
18	ITEMS for Next Agenda	