

Wolfhampcote Parish Council ANNUAL MEETING Minutes
Flecknoe Village Hall – 15th May 2025

1	<p>Present: John Lee (JL) Andrew Brown (AB) Diane Aldersley (DA) Helen King (HK) Claire McGregor (CM) – Minute taker Karen Payne (KP) Clerk – Listening via Whatsapp</p> <p>Apologies : Cllr Dale Keeling Members of the Public: 8</p>	
2	<p>Election of Officers Election of Chairperson - JL Proposed Diane Aldersley – AB Seconded Election of Financial Officer – DA proposed John Lee – AB Seconded Chairperson delegated Powers to Financial Officer (JL)</p>	
3	<p>Declaration of Interest DA – Own Planning HK – Old Post Office/Recreation and Cricket Field AB – Recreation and Cricket Field</p>	
4	<p>Chairmans Review See Attached Report</p>	
5	<p>Financial Review See Attached Report</p>	
6	<p>Programme of Meetings Council Meetings and AM meeting dates for 2025/2026 were agreed. To be first Thursday every other month except January 2026 which will be held on 2nd Thursday (8th January)</p>	
7	<p>Appointment of Members to Committees, Working Groups and Outside Bodies DA confirmed New Committee Members as DA – Rec and Cricket Field JL – Allotments AB – Highways HK – Footpaths CM – Village Hall Committee</p>	
8	<p>Village Hall Committee Review See attached report</p>	
9	<p>Wolfhampcote Recreation & Cricket Field Committee Update See attached report</p>	
10	<p>Public Issues Parishioner would like to see reflector on new post at Nethercote Parishioner commented on HGV vehicles seen coming up over Canal bridge, breaching weight limit. To be monitored Signs requested for Boundary Farm – AB to speak to Highways to see if signs can be moved forward. There is a dead bow over the road at Nethercote – AB to check if Council owned</p>	<p>AB</p> <p>AB</p> <p>AB</p>

	<p>JL to speak with CET (Community Events Team) to check trees around Nethercote Pot Holes opposite Recreation Field Entrance to be mentioned to Highways</p> <p>Painted road Markings on road have disappeared – Nethercote and Triangle. AB to speak to Highways</p> <p>Footpath to Hillcrest House needs mowing – this is not Council land. Landowner aware and will action</p> <p>Footpaths – crops have been planted up to hedge in field at top of Vicarage Road, should be a metre clear width. HK stated problematic to enforce this close to harvest</p> <p>crops have been planted up to hedge in field at top of Vicarage Road, should be a metre clear width. HK stated problematic to enforce this close to harvest.</p> <p>Horse Poo – a parishioner raised that she felt horse riders should be encouraged to pick up after the horse.</p> <p>Previous minutes should be placed on new Website – KP to upload</p> <p>Willow Tree by Stocks is overhanging – Is this Highways issue or Homeowner, AB to clarify</p> <p>Entrance into the driveway of the Recreation Field needs to be filled, AB to raise with highways</p>	<p>JL AB AB</p> <p>KP AB AB</p>												
11	<p>MINUTES OF PARISH COUNCIL MEETING</p> <p>Minutes of 6th March 2025 were agreed and to be signed.</p>	DA												
12	<p>MATTERS ARISING</p> <p>Owner of Land at Bush Hill – it has been confirmed this is not Council land, action closed</p> <p>Nethercote Road ditch – post has been put in by Highways to make drivers aware, action closed</p> <p>Arnolds Hill bridge is now impassable to vehicles- AB to speak with Highways</p> <p>Village One Way system – after discussions with Cllr Keeling and Council it was agreed this would be impractical, action closed</p> <p>Horse Warning signs - Cllr Keeling has agreement for these but needs to know where they should be placed</p> <p>Miry Bridge – the bridge has been repaired, action closed</p> <p>AG Proposed Planning – response has been sent. WPC can only comment once formal submission has taken place, action closed</p> <p>Village Hall Boiler – it was agreed this was going to be kept an eye on as currently in working order, action closed</p> <p>Move Shelter from Allotments – this is no longer being moved, action closed</p> <p>Allotment Maintenance Grant – no further action, action closed</p> <p>Village Bins – General Bins – Awaiting response from Rugby Borough Council</p> <p>Consultation regarding bin at Sawbridge – to be considered once response received from RBC</p> <p>Litter Pick - not held in 2025 but would be good to have one in 2026, action closed</p>	<p>AB</p> <p>DK</p> <p>HK HK</p>												
13	<p>COUNCILLOR KEELING Update</p> <p>No update received – Apologies from Councillor Keeling</p>													
14	<p>PLANNING MATTERS</p> <table border="1"> <thead> <tr> <th>Planning Address</th><th>Planning Details</th><th>Status</th></tr> </thead> <tbody> <tr> <td>R24/0799 Cherry Tree Farm, Nethercote</td><td>Demolition of existing dwelling and construction of a replacement dwelling with carport</td><td>Application valid</td></tr> <tr> <td>R25/0185 The Old Post Office, Flecknoe Village</td><td>Variation of condition 2 and 3 of R23/1088 Refurbishment of an existing house to include a single storey ground floor rear extension to revise drawings and reports</td><td>Approved 16/04/2025</td></tr> <tr> <td>R25/0153 The Manor House, Flecknoe</td><td>To repair collapsed listed garden wall and carry out maintenance to the rest of the wall to the east of the gate.</td><td>Consultation carried out.</td></tr> </tbody> </table>	Planning Address	Planning Details	Status	R24/0799 Cherry Tree Farm, Nethercote	Demolition of existing dwelling and construction of a replacement dwelling with carport	Application valid	R25/0185 The Old Post Office, Flecknoe Village	Variation of condition 2 and 3 of R23/1088 Refurbishment of an existing house to include a single storey ground floor rear extension to revise drawings and reports	Approved 16/04/2025	R25/0153 The Manor House, Flecknoe	To repair collapsed listed garden wall and carry out maintenance to the rest of the wall to the east of the gate.	Consultation carried out.	
Planning Address	Planning Details	Status												
R24/0799 Cherry Tree Farm, Nethercote	Demolition of existing dwelling and construction of a replacement dwelling with carport	Application valid												
R25/0185 The Old Post Office, Flecknoe Village	Variation of condition 2 and 3 of R23/1088 Refurbishment of an existing house to include a single storey ground floor rear extension to revise drawings and reports	Approved 16/04/2025												
R25/0153 The Manor House, Flecknoe	To repair collapsed listed garden wall and carry out maintenance to the rest of the wall to the east of the gate.	Consultation carried out.												

15	FINANCE JL talked the meeting through the Audits Announced Change of Clerk Confirmed that there is not a need for external Audit Accounts and AGAR forms for 2024/2025 presented, approved and signed as per the Agenda All Financial reports to be uploaded on Website	JL/KP
16	VILLAGE HALL UPDATE Glass Washer proposal – it has been decided that this is impractical, item closed Volunteer Risk Assessments – to be looked into by Village Hall Committee	
17	RECREATION AND CRICKET FIELD UPDATE Swing – covered in AM Update attached. National Lottery Grant has now been approved and order being placed for double swing when monies arrive.	
18	HIGHWAYS UPDATE AB discussed with Highways why Parish was not informed of recent road closures	AB
19	FOOTPATHS No update	
20	ENVIRONMENT Allotments – Cleared. Gate is to be replaced. Holders are to be asked to store machinery locked away safely.. Defibrilators – CM Agreed to continue to check and keep The Circuit up to date. Website – Agendas and Minutes for last year to be uploaded on new website as requested by Parishioner IT Policy – carried forward to next meeting	JL KP AB
20	PARISH MAINTENANCE Solar Lights for street lighting. JL finalising proposal/ gathering quotations, decision to be confirmed at next meeting. Housing Needs Survey – following the presentation WPC have decided that we're not interested in progressing at this stage. Sawbridge Green mowing – JL to speak to David Thomas to cut when possible	JL JL
	CORRESPONDENCE GU Scoping – Comments have been submitted AG Proposed Planning – Response given to AG as noted under Matters Arising	
21	ITEMS FOR NEXT AGENDA IT Policy Bob Butcher to present on Martyns Law SAPPP – Practitioners Guide Highways Community Action Fund Risk Assessment for Wolfhamcote Produce Show	

Meeting closed at 8.45pm