

Wolfhampcote Parish Council Minutes
Flecknoe Village Hall, Flecknoe
27th November 2025

1	<p>Present:</p> <p>Diane Aldersley (DA) Chair</p> <p>Andrew Brown (AB)</p> <p>Claire McGregor (CM)</p> <p>John Lee (JL)</p> <p>Karen Payne (KP) Clerk</p> <p>Apologies: Helen King (HK)</p> <p>Members of the public: 7</p>	
2	<p>DECLARATION OF INTEREST</p> <p>AB in relation to the recreation and cricket field</p>	
3	<p>MINUTES OF PREVIOUS MEETING</p> <p>The minutes of the 25th September meeting were agreed and signed by the Chair</p>	
4	<p>MATTERS ARISING</p> <p>Parishioner would like to see reflector on new post at Nethercote – AB confirmed this has been completed.</p> <p>Signs requested for Boundary Farm – AB confirmed this is on highways list to action.</p> <p>There is a dead bough over the road at Nethercote – highways (forestry) have confirmed this is not of concern therefore no further action.</p> <p>Painted road markings on road have disappeared – Nethercote and triangle. AB confirmed this is on highways list to action.</p> <p>Arnolds Hill bridge – AB confirmed this has now been fixed.</p> <p>Horse warning signs – all agreed that this was not something that is required at this time.</p> <p>Village hall scripts for volunteer risk assessment – CM confirmed this is work in progress and will cover the recreation field too.</p> <p>Verge mowing – DK has advised that a letter of complaint should be written as no further progress has been made. KP has written draft letter for review by CM/JL. JL to ask David Thomas to cut the verge as this is now dangerous.</p> <p>Martyn's Law – WALC have confirmed that it is the responsibility of the premises owner to implement the law where events are held. DK has not provided any additional information. Action closed.</p> <p>Raise state of towpath between bridges 101 and 102 with CRT – KP has reported 13/10/25.</p>	<p>CM</p> <p>KP JL</p> <p>JL</p>

	<p>Sawbridge and Flecknoe telephone box repairs. JL has assessed and works to repair and repaint will be planned in the spring.</p> <p>20 mph sign – confirm rules around where these can be placed. KP to chase DK for update.</p> <p>Willow tree opposite The Old Post Office – Highways have confirmed that this is not of concern therefore no further action. DA asked that the overhanging tree by The Manor House be checked with Highways on next visit.</p> <p>Reminder to parishioners that dogs must be kept on lead on the recreation field (and poo picked up). DA reported that she had not done that as was not aware of any more issues. DA agreed to send reminder if the issue occurs again.</p> <p>Visibility at Old Corn Dryer has been raised with Highways.</p> <p>Send out note to village of availability of allotment. JL has held off sending out note pending discussion from the outcome of Martyn's Law.</p> <p>Order and install new defibrillator pads for Sawbridge. CM reported that this had been completed.</p> <p>Submit devolution survey. JL reported this was completed the day of the last meeting.</p> <p>Locate confirmation email to confirm to Hugo Fox that WPC eligible for grant. AB confirmed he should have access to the email account in about a week.</p> <p>Tree pruning at back of Rowan House to be raised with highways. AB advised that Highways believe this is Highways although Forestry are not convinced. This is to be discussed further.</p> <p>Implementation of SAPP actions to be added to next meeting's agenda. KP confirmed that remaining actions will be added to January agenda.</p>	<p>KP</p> <p>AB</p> <p>DA</p> <p>JL</p> <p>AB</p> <p>AB</p> <p>KP</p>
5	<p>OPEN FORUM to Members of the Public</p> <p>A parishioner asked when the footpath with the two closed bridges would reopen. The WPC are only aware of one bridge that is closed. KP to get the what three words location and pass to HK for investigation (later confirmed as ///troll.firework.from).</p> <p>The village hall gutter by the front porch needs fixing as it is leaking and soaking the wall. WPC agreed that this should be fixed and JL to take forward.</p>	<p>KP</p> <p>HK</p> <p>JL</p>
6	<p>COUNCILLOR KEELING Updates</p> <p>No update received.</p>	
7	<p>PLANNING MATTERS</p> <p>R24/0799 Cherry Tree Farm, Nethercote Road, Wolfhampcote</p> <p>Demolition of existing dwelling and construction of a replacement dwelling with carport. Status: Approved.</p> <p>R25/0509 The Corn Dryer, Flecknoe</p> <p>Certificate of Lawfulness confirming lawful commencement of development. Status: Approved.</p> <p>R25/0967 Manor Farm, Flecknoe</p>	

	<p>Construction of a new annex. Status: Application valid.</p> <p>The WPC agreed to send the following comments on the application: 1. The proposed building is technically outside the parish boundary 2. It is being presented as an annex but is technically a separate building.</p>	KP
8	<p>VILLAGE HALL Update</p> <p>£7214.8 in the account at end of September.</p> <p>Potential gas leak was reported. Professional gas engineer brought in. No leak was found and the cause was likely a strong wind blowing the output from the vent around the corner of the building.</p> <p>Update on shed: The wood has been purchased, and the shed has been constructed. Delivery imminent. The old shed has been moved.</p> <p>Martyn's Law: Bob Butcher recently presented to VH Committee regarding Martyn's Law and the impact on local venues. The VH Committee are supportive of taking this further.</p> <p>Maintenance: There is a significant list of required maintenance, both internal and external. It was suggested that the Community Entertainment Team be approached to ask their opinion on prioritising work and any potential support. A health and safety advisory statement for people working in and around the village hall is still being worked on.</p>	
9	<p>RECREATION AND CRICKET FIELD Update</p> <p>Things that have been achieved: Working party 26th October on field and 8th November for FCC. Monthly swing checks on a volunteer rota. Pond area continues to be developed. Pétanque rink installation completed. New strimmer purchased.</p> <p>Things that require support / response from WPC: Nothing reported.</p> <p>Things planned for next period / future: RA for volunteers to be created in line with the VH volunteer risk assessment. Field RA to be reviewed. New hedging whips to be planted. Field vision design to be created. New sign to be created.</p> <p>There is still approx. £1000 raised from the Roast Out that is allocated to the R&CF.</p>	
10	<p>HIGHWAYS Update</p> <p>A parishioner reported that on the last dip on the road between the A425 and Flecknoe village (Newbold Farm end) water was collecting in the rain. Highways need to dig out the edges to allow the water to drain. AB to confirm next three words location and pass to highways.</p>	AB
11	<p>FOOTPATHS</p> <p>No update received</p>	
12	<p>ENVIRONMENT</p> <p>Allotments: Nothing to report.</p> <p>Martyn's Law:</p>	DA

	<p>WPC agreed a project team should be set up –to include representative from church, village hall, recreation field. DA to organise with Bob Butcher</p> <p>WPC agreed that we would not go for registration as it was felt that we would be doing what the law requires anyway.</p> <p>Parish registration with Protect UK is not possible, Bob Butcher confirmed he will sort this out with Neighbourhood Watch team.</p> <p>Neighbourhood Watch: No updates provided.</p> <p>Events: New Year's Eve party – 31st December.</p>	
13	<p>PARISH MAINTENANCE</p> <p>Street lighting: Solar update – installation delayed to spring when more daylight hours. Light by Pippins has been reported and WPC have approved replacement with LED light if it cannot be fixed. No date for fixing has been given by the contractors.</p> <p>Verge Mowing: - Covered under matters arising.</p>	
14	<p>CORRESPONDENCE</p> <p>Devolution feedback: DA attended a virtual devolution meeting on 4.11.25 where survey responses were presented. Warwick are proposing one unity council for all of Warwickshire and Nuneaton and Bedworth have submitted a counter proposal for a northern unity council to include Rugby. Ultimately the government will decide which proposal to implement. In addition all Unity councils need to be part of a combined authority (strategic authority), which could be West Midlands for Warwickshire.</p>	
15	<p>FINANCE</p> <p>Bank Reconciliation - this has been reviewed by DA and was signed at the meeting.</p> <p>Expenditure Summary Report – this was issued to the councillors and will be added to the WPC website.</p> <p>2026/2027 precept: there was discussion on whether to include additional amounts in next year's budget for specific projects. There will be further discussions and then an exceptional WPC meeting to agree the requested precept prior to the next meeting in January.</p>	JL
16	AOB	
17	Items for next Agenda	

Meeting closed at 9.02pm

Next meeting 8th January 2026 at 8.00pm – Flecknoe Village Hall